

Application for Use of The Woman's Club of Clayton Clubhouse
109 South Church Street, Clayton, NC 27520

Please contact the Rental Custodian for clubhouse availability at lmascia@twccnc.org or 949-372-9894

Requested by _____
(Name of Individual or Sponsoring Group)

Mailing Address _____ Cell Phone _____

Email Address _____

Date of Use _____ Time of Use _____

Person Responsible for Use and Care: _____
(Name) (Phone)

Purpose for which the facility will be used (shower, luncheon, etc.) _____

RENTAL OPTIONS: **Full Day \$350.00** (6:00am until 11:00pm) (Club Member \$250.00 for full day)
 Half Day \$275.00 (see options below) (Club Member \$175.00 for half day)

HALF DAY OPTIONS: **MORNING OPTION begins at 6:00am and concludes at 4:00pm**
 AFTERNOON OPTION begins at 4:00pm and concludes at 11:00pm

Please print and complete this application to reserve the clubhouse. The completed application can be mailed to the Rental Custodian (below) to secure the rental or it can be scanned and emailed to lmascia@twccnc.org.

- If payment is made by check or cash, a refundable security deposit of \$100.00 along with at least ½ of the rental fee is due with the application. (Example: full day option – mail application and **\$100.00 deposit with ½ fee of \$175.00 for total of \$275.00**). The remainder of your rental fee is due **BY MAIL** two weeks prior to your event.
- If payment is made online at <https://twccnc.org/twcc-rental/>, the security deposit of \$100 and entire rental fee must be paid.

The deposit will be refunded by check after inspection and satisfactory return of the clubhouse.

Deposit will be refunded if cancelled 30 days prior to reserved date.

We use a lockbox for clubhouse entry. The Rental Custodian will communicate the code to the lockbox two days prior to your event providing all fees have been made.

Please make checks payable to **The Woman's Club of Clayton**.

Applications, deposits, and rental fees may be mailed to the **Rental Custodian:**

Loretta Mascia
31 Italia Ln
Clayton, NC 27527
949-372-9894
lmascia@twccnc.org

In case of emergency, please call Debbie Ragland (919-989-3109) or Betsy Grannis (919-306-5804)

I (We), having fully read the accompanying **Schedule of Rules** and charges pertaining hereto, agree that costs incurred for breakage, loss of equipment, or damage to facilities shall be the responsibility of the renter.

Signature of Applicant _____ Date _____